



TERMS AND CONDITIONS

WE HAVE A STRICT COD POLICY

(YOU ARE AN ACCOUNT CUSTOMER IF YOU COMPLETED THE CREDIT APPLICATION AND IT HAS BEEN ACCEPTED. T'S AND C'S APPLY)

ALL PRICES
EXCLUDE VAT

ARTWORK:

- NO LAY-OUT OR ARTWORK WILL BE SUBMITTED UNLESS THE ARTWORK FEE QUOTED, IS PAID.
- All artwork & set-up above 15 minutes will be charged. Minimum cost of R80 and thereafter R4.50 per minute.
- Files must be print-ready in cmyk and in **VECTOR** format. (cdr, eps, ai, psd, pdf).
- Production will only commence once signed proof is received or confirmation via e-mail. Please check artwork. **CMYK Image Solutions will not accept any responsibility for errors made once proof had been signed off or approved by customer. Any re-print will be for the customer's account.**
- Images supplied must be in high resolution to support the size required. Quality of Artwork / images supplied by customer is the customers responsibility.

PAYMENT:

- All quotations are valid for 15 days
- No work will commence without proof of payment.
- FULL payment of all LITHO orders (flyers, business cards etc.) is required before any artwork or printing will commence.
- Min 50% deposit payable on all orders above R1000-00. We require full payment of orders under R1000.
- NO ORDERS OR JOBS WILL BE RELEASED WITHOUT PAYMENT
- INSTALLATIONS AND ON SITE JOBS WILL NOT BE EXECUTED WITHOUT PROOF OF PAYMENT.
- All items for branding e.g. clothes, gifts, etc. ordered through CMYK must be paid in full before the goods will be ordered from suppliers. No artwork or branding will commence unless payment is received.
- Payment can be made via EFT, Cash or debit or credit card.
- **A MINIMUM OF R80-00 DELIVERY IS CHARGED ON ALL DELIVERIES UNLESS WITH PRIOR ARRANGEMENT.**

LEAD TIMES:



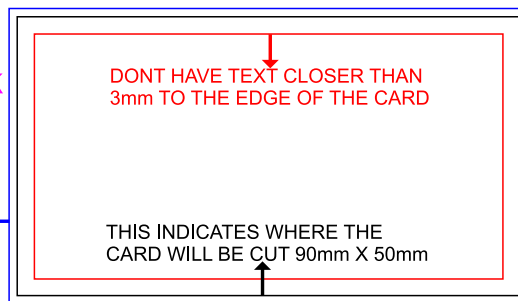
- Lead time on flyers and business cards are **5 - 7** working days starting the day following the payment.
- **AN EXPEDITING FEE WILL BE CHARGED ON URGENT ORDERS AND ORDERS REQUIRED BEFORE NORMAL LEAD TIME.**
- ALL PRICES EXCLUDE VAT.

GENERAL:

- **CMYK takes no responsibility for size, quantities or condition of items received from clients if not checked and signed for in the presence of CMYK employee.**

SPECIFICATIONS FOR BUSSINESS CARD AND FLYER ARTWORK SUPPLIED TO CMYK

OVERALL SIZE OF CARD
INCLUDING 1.5mm BLEED
93mm X 53mm



sales@cmyksolutions.co.za
011 394 4662 / 2404
CORNER OF MONUMENT
& VAN RIEBEECK RD

BANK DETAILS:

FNB - Woodbridge Square
Acc: 62194035286
Branch: 205-609

CMYK IMAGE SOLUTIONS cc

Standardbank account
Acc: 020283458
Branch: 012-442